

Down-To-Earth (Vic) Cooperative Society Limited

Part 1

Special General Meeting

Minutes

Date: 14th February, 2019
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8018 2088 Meeting ID Number 2362803611

#	Item	Raised by:
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land	
	We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging	
2	<u>Meeting Started</u>	<i>Procedural</i>
	7.43 PM	
3	<u>Order of business</u>	<i>Procedural</i>
	1. Opening of meeting 2. Election of Chairperson & Minute Taker 3. Acknowledgement of Country 4. Acknowledgement of members 5. Ratification of previous meeting minutes 6. Presentation of reports (if applicable) 7. Code of Conduct Complaints Review Panel Selection 8. General business on notice 9. Board or OC to follow	
4	<u>Election of chair</u>	<i>Procedural</i>
	Chair: Aaron Shipperlee Minute taker: Coral Larke	
5	<u>Attendance</u>	<i>Procedural</i>
	1. Adams Helen 2. Baker Bree 3. Brogan Ellen 4. Brock Elisa 5. Cruise David 6. Geradi Fulvio 7. Geraghty Darren 8. Gregory Steven Scouse 9. Hales Ian 10. Higgins Ray 11. Hunt Lindy 12. Inghish Matt 13. Jade Kali 14. Kettle Caryn	

	15. MacPherson Robin 16. Moerkerken Deb 17. Morseman Tania 18. Morris Viola 19. Murray Jude 20. Nissan Lars 21. Pitt Trevor 22. Townsend Jessica 23. Tunney Kristen 24. Schwarz Marty 25. Shapiro Kate 26. Shipperlee Aaron 27. Silverberg Paul 28. Simmonds Barry 29. Smith Trevor 30. Pinney Bruce 31. Rasmussen Mark 32. Reid John 33. Reid Shardae 34. Reid Troy 35. Ryan Darrylle 36. Waldram Grant 37. Willems Adrian 38. Wilbert Pablo 39. Wilkinson Andrew	
6	Confirmation of previous minutes	<i>Procedural</i>
	Date: 27 th September, 2018 Moved: Steve Gregory (Scouse) Seconded: Mark Rasmussen PBC Correction: Spelling: Juliet not Julie	
7	Reports	<i>Procedural</i>
	None	
8	Appropriation	
	Motion That an additional appropriation of up to \$78,000 is made available to Organising Committee for financial year ending 30 June 2019.	Proposed: Mark Rasmussen Supported: Aaron Shipperlee & Emma Bennett PBM
9	Appropriation	
	Motion That an additional appropriation of up to \$303,000 is made available to ConFest Committee for financial year ending 30 June 2019.	Proposed Coral Larke Supported Troy Reid & Melinda Hunt PBC
10	Appropriation	
	Motion That an appropriation of up to \$15,000 is made available to Market Committee for financial year ending 30 June 2019.	Proposed: Troy Reid Supported Robin Macpherson & Mark Rasmussen PBM
11	Legal support for DTE members	
	Motion That a fund of \$10,000 be set aside and available to members who are affected by legal processes funded by the Down To Earth Co-operative.	Proposed David Cruise Supported Denise Banville & Steven Poynton Deferred till next SGM
	Secured email data	
	Motion That a procedure is established to secure the use of, and the access to, the email data extracted from ConFest online ticket sales.	Proposed David Cruise Supported Denise Banville & Steven Poynton
12	Cultural Transformation Program	

	<p>Motion To approve a budget request of up to \$10,000 to be allocated to the board for a cultural transformation program. To engage a third party to carry out refresher online or face-to-face training for all of its regular volunteers on equal opportunity, bullying, harassment and discrimination. This training will be offered incrementally throughout 2019. This will set expectations on appropriate behaviour in the workplace and better protect DTE against a claim.</p> <p>Rationale DTE is required by law to provide a safe work environment for all its members and in particular within the online environment. DTE has received a letter of advice regarding bullying that occurs within the cooperative. DTE is at risk of legal action to be taken against the cooperative.</p>	<p>Proposed: Coral Larke Supported Troy Reid & Malcolm Mathews</p>
13	<u>Shipping Container</u>	
	<p>Motion “that an appropriation in financial year ending 30 June 2019, of up to \$5,500 be granted to Asset Management committee of the Organising Committee for the procurement and transport of a 20ft Shipping Container for the exclusive use of ConFest Bike Crew.”</p>	<p>Proposed Adrien Willems Supported by Troy Reid & Coral Larke</p>
14	<u>Rotary Broom Attachment</u>	
	<p>Motion “that an appropriation in financial year ending 30 June 2019, of up to \$6,900 be granted to Asset Management committee of the Organising Committee for the procurement and transport of a Rotary Broom attachment with catcher for the John Deere tractor.”</p>	<p>Proposed Adrien Willems Supported by Troy Reid & Coral Larke</p>
15	<u>Repair and Maintenance of the Cottage</u>	
	<p>Motion “that an additional appropriation of up to \$20,000 is made available to Asset Management of the Organising Committee for financial year ending 30 June 2019 for the purposes of repairs and maintenance of the Cottage.”</p>	<p>Proposed by Mark Rasmussen Supported by Troy Reid & Trevor Smith</p>
16	<u>Storage in the shearing shed</u>	
	<p>Motion that an appropriation of up to \$10,000 is made available for the purposes of building secure storage in the shearing shed for various villages and facilities. The aim is to build 5 storage units.</p>	<p>Proposed by Coral Larke Supported by Trevor Smith & Malcolm Mathews</p>
17	<u>Shipping Container</u>	
	<p>Motion “that an appropriation in financial year ending 30 June 2019, of up to \$3,900 be granted to Asset Management committee of the Organising Committee for the procurement and transport of a 20ft Shipping Container for the exclusive use of Rainbow Village and Poly Space.”</p>	<p>Proposed: Ian Gray & Alison Mayer Supported: Troy Reid; Robin McPherson, Marte Kinder</p>
18	<u>ConFest Evaluation Survey</u>	
	<p>For a survey to be conducted with ConFest ‘19 attendees. That a rigorous survey is sent to attendees after ConFest through the Try Booking data base. That skilled people who can professionally analyse the information will either be employed or volunteer for the task. The aim is to gain data so that DTE can make sound judgments based on feedback given. Then a 5 year plan can be produced for a thriving future.</p>	<p>Proposed Coral Larke Seconded: Tania Morsman & Ellen Brogan</p>
19	<u>Carried Resolutions</u>	Procedural
20	<u>Next Meeting Date & Time Confirmation</u>	Procedural
21	<u>Meeting Ended</u>	Procedural

Down-To-Earth (Vic) Cooperative Society Limited

Part 2 Special General Meeting

Minutes

Date: 21st February, 2019
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
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	7.30 PM	
3	<u>Order of business</u>	<i>Procedural</i>
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4	<u>Election of chair</u>	<i>Procedural</i>
	Chair: Aaron Shipperlee Minute taker: Coral Larke	
5	<u>Attendance</u>	<i>Procedural</i>
	<u>Meeting Part 2</u> 1. Geradi Fulvio 2. Geraghty Darren 3. Gregory Steven (Scouse) 4. Hickey Bernard 5. Hunt Lindy 6. Johnson Zoe 7. Kettle Caryn 8. Kinda Marte 9. MacPherson Robin 10. Moerkerken Deb 11. Magor John	

	<p>12. Morsman Tania 13. Murray Jude 14. Nash Lance 15. Nissan Lars 16. Nussy 17. O'mara Aram 18. Trevor Pitt 19. Townsend Jessica 20. Tunney Kristen 21. Shapiro Kate 22. Rasmussen Mark 23. Reid Troy 24. Rosenberg Paul 25. Ryan Darrylle 26. Waldram Grant 27. Willems Adrian 28. Wilkinson Andrew</p>	
6	Confirmation of previous minutes	<i>Procedural</i>
7	Reports	<i>Procedural</i>
	None	
13	Shipping Container	
	<p>Motion “that an appropriation in financial year ending 30 June 2019, of up to \$5,500 be granted to Asset Management committee of the Organising Committee for the procurement and transport of a 20ft Shipping Container for the exclusive use of ConFest Bike Crew.”</p>	<p><i>Proposed</i> Adrien Willems Supported by Troy Reid & Coral Larke PBC</p>
14	Rotary Broom Attachment	
	<p>Motion “that an appropriation in financial year ending 30 June 2019, of up to \$6,900 be granted to Asset Management committee of the Organising Committee for the control of prickles procurement and transport of a Rotary Broom attachment with catcher for the John Deere tractor.”</p> <p>Amendment that an appropriation in financial year ending 30 June 2019, of up to \$6,900 be granted to Asset Management committee of the Organising Committee for the control of prickles.</p> <p><i>It was decided to follow the Aboriginal Camp example of their burn to deal with the prickles and their seeds. . No burn permit is required if done after the fire season which ends in March 31st. Possibility of having our Fire Chiefs and Jason Freddie on site to do this.</i></p>	<p>Proposed Adrien Willems Supported by Troy Reid & Coral Larke Amendment Kate Shapiro PBM</p>
15	Repair and Maintenance of the Cottage	
	<p>Motion “that an additional appropriation of up to \$20,000 is made available to Asset Management of the Organising Committee for financial year ending 30 June 2019 for the purposes of repairs and maintenance of the Cottage.”</p>	<p><i>Proposed</i> by Mark Rasmussen Supported by Troy Reid & Trevor Smith PBC</p>
16	Storage in the shearing shed	
	<p>Motion that an appropriation of up to \$10,000 is made available for the purposes of building secure storage in the shearing shed for various villages and facilities. The aim is to build 5 storage units.</p> <p><i>Coral and Aaron will talk offline regarding creating an overall plan for the woolshed. Wellness has a request for storage, Grant offered Wellness to use storage in the first aid containers if the woolshed isn't ready.</i></p>	<p><i>Proposed</i> by Coral Larke Supported by Trevor Smith & Malcolm Mathews PBC</p>
17	Shipping Container	
	<p>Motion “that an appropriation in financial year ending 30 June 2019, of up to \$3,900 be granted to Asset Management committee of the Organising Committee for the procurement and transport of a 20ft Shipping Container for the exclusive use of Rainbow Village and Poly Space.”</p>	<p>Proposed: Ian Gray & Alison Mayer Supported: Troy Reid, Robin McPherson & Marte Kinder</p>

		<i>PBC</i>
18	<u>ConFest Evaluation Survey</u>	
	For a survey to be conducted with ConFest '19 attendees. That a rigorous survey is sent to attendees after ConFest through the Try Booking data base. That skilled people who can professionally analyse the information will either be employed or volunteer for the task. The aim is to gain data so that DTE can make sound judgments based on feedback given. Then a 5 year plan can be produced for a thriving future.	Proposed Coral Larke Seconded: Tania Morsman & Ellen Brogan PBC
19	<u>Carried Resolutions</u>	<i>Procedural</i>
20	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
21	<u>Meeting Ended</u>	<i>Procedural</i>
	9.36 PM	